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MANDATORY DISCLOSURE

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED ENGINEERING/TECHNOLOGY/PHARMACY PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR LATEST BY 30TH APRIL TOGETHER WITH ITS URL

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

“The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE.”

I. NAME OF THE INSTITUTION

Forte Institute of Technology
Green Park, Mawana Road, Meerut
Tele: 0121-2622672, 0121-2622673
Fax: 0121-2622672
Email: info@forte.ac.in
Website: www.forte.ac.in

II. NAME & ADDRESS OF THE DIRECTOR/PRINCIPAL

Dr V.M.Saxena
Forte Institute of Technology,
Green Park, Mawana Road, Meerut
Mob: 98370165859

III. NAME OF THE AFFILIATING UNIVERSITY

UP Technical University
IET Campus, Sitapur Road
Lucknow

IV. GOVERNANCE

➤ Members of the Board and their brief background

To establish and run Forte Institute of Technology, Meerut, an educational Institution, a Registered Society exists known as SYMBIOSIS INSTITUTE COMPUTER APPLICATIONS . The Head Office of the Society is at VIJAYSHREE COMPLEX, 80 P L SHARMA ROAD, MEERUT. The Governing Body Members of the Society indicating their profession and background are as follows: -

S.No.	Name & Address	Profession	Designation
01.	Shri Brahm Pal Singh S/o Late Sh Ram Niwas singh Kothi “Mon Plaiser” E K Road, Meerut	Legal Profession	President

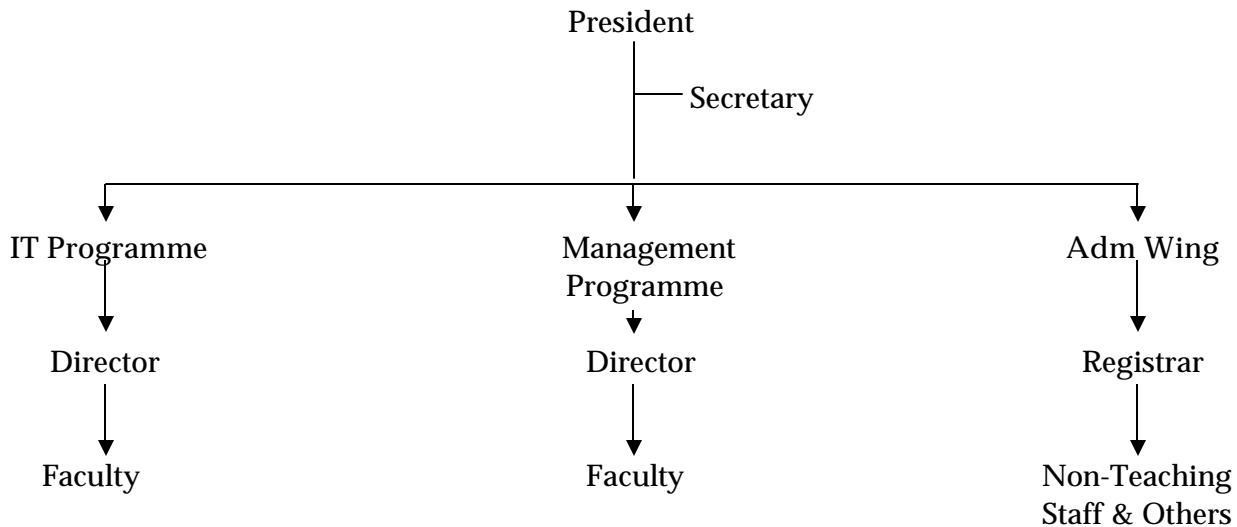
02.	Smt. Vijai Kumari W/o Sh Brahm Pal Singh Kothi "Mon Plaiser" EK Road, Meerut	Legal Profession	Vice President
03.	Shri Vishwa Pal Singh S/o Shri Brahm Pal Singh Kothi "Mon Plaiser" EK Road, Meerut	Legal Profession	Secretary
04.	Shri Divya Pal Singh S/o Shri Brahm Pal Singh Kothi "Mon Plaiser" EK Road, Meerut	Educationalist	Jt. Secretary
05.	Smt Mukesh Tomar W/o Shri Vishwa Pal Singh Kothi "Mon Plaiser" EK Road, Meerut	Educationalist	Treasurer
06.	Dr. Namrata Payal W/o Shri Divya Pal Singh Kothi "Mon Plaiser" EK Road, Meerut	Medical Profession	Member
07.	Shri Harmohan Singh S/o Shri Ram Saran Singh H-179, Shastri Nagar, Meerut	Social Activist	Member

➤ Members of Academic Advisory Body:

01.	Dr. V.M.Saxena	Academic Expert	Chairman
02.	Mr. Divya Pal Singh	IT expert	Member
03.	Heads of Deptt.	IT and Management	Members
04.	Dr. Poonam Devdutt	Adviser	Member
05.	Er. U C Sharma	Registrar	Member

➤ Frequency of Meetings: On an Average once in a quarter.

Organizational and processes



➤ **Nature and Extent of involvement of faculty and students in academic affairs/ improvements**

There is an active involvement of faculty and students in academic affairs and overall improvement of the institute.

➤ **Mechanism/Norms & Procedure for democratic/good Governance**

Democratic procedure is followed for election of Head Boy, Head Girl and Student Activity Council.

➤ **Student Feedback on Institutional Governance/faculty performance**

Student Feedback is taken on regular basis , and faculty performance is also evaluated from time to time.

➤ **Grievance redressal mechanism for faculty, staff and students**

Redressal of Grievance is through Proper Cell assisted by Head Boy and Head Girl if necessary.

V. PROGRAMMES

➤ **Name of the Programmes approved by the AICTE**

MCA, MBA

➤ **Member of Academic Advisory Body**

As on Page 2

➤ **For Each Programme the following details are to be given:**

- Name MBA
- Number of Seats 120
- Duration 2 years
- Cut off mark/rank for admission during the last three years 50%
- Fee Rs. 52308/- Per Year

- Placement Facilities Excellent
- Campus placement in the last three years with minimum salary, maximum salary and average salary

Batch	Placement % age	Max Salary (per annum)	Min Salary (per annum)	Avg Salary
First	78%	3.72 Lac	1.2 Lac	1.68 Lac
Second	80%	4.2 Lac	1.44Lac	1.92Lac
Third	81%	3.8 Lac	1.5 Lac	1.8 Lac

- **Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:**

Nil

- **For each Collaborative/affiliated Programme give the following:**

- **Programme Focus**
- **Number of seats**
- **Admission Procedure**
- **Fee**
- **Placement Facility**
- **Placement Records for last three years with minimum salary, maximum salary and average salary**

NA

- **Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005**

NA

VI. Faculty

- **Branch wise list faculty members:**

- **Permanent Faculty** **17**
- **Visiting Faculty** **05**
- **Adjunct Faculty** **--**
- **Guest Faculty** **08**
- **Permanent Faculty: Student Ratio** **1:15**

S No.	Name of the Staff	Designation
1	Dr. V.M. Saxena	Professor
2	Dr Shishir Yadav	Professor
3	Mr. Ashok Kumar	Asst Prof
4	Dr. Umesh Kumar	Asst Prof
5	Mrs Shweta Batra	Asst Prof
6	Dr. Hemant Yadav	Asst Prof
7	Mrs Megha Vimal	Lecturer
8	Ms. Archana Sukhija	Lecturer
9	Mrs Mamta Garg	Lecturer
10	Ms. Nivedita	Lecturer
11	Ms. Liza Garg	Lecturer
12	Mrs. Priya Verma	Lecturer
13	Mr. Arpit Chaudhary	Lecturer
14	Ms. Purna Garg	Lecturer
15	Ms. Rashmi	Lecturer
16	Mr. Aasim Siddiqui	Lecturer
17	Ms. Leena Sharma	Lecturer

➤ **Number of Faculty employed and left during the last three years**

Employed –21, Left-12

VII. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED :

Name : Dr. V.M. Saxena

Date of Birth : 1-07-1951

Age : 58 Years

Academic qualifications (with field of specialization) :Ph.D

(FINANCIAL MANAGEMENT)

Details of Experience (Academic / Industrial) :

Dr. Saxena has more than 32 years of experience in teaching , research and in industry and has to his credit publication of few books, authoring of several research papers, and articles. He has guided several Ph.D. students.

Date of the appointment in the present institution : 05-06-2006

VIII. FEE

FEE STRUCTURE OF THE INSTITUTION

S.No.	CATEGORY	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee		Rs 500		Rs 500
2.	Tuition Fee	Rs 52,308/- p.a.	Rs 52,308/- p.a.	Rs. 52,308/- p.a.	Rs 52,308/- p.a.
3.	University fee (Examination fee, Registration fee etc.)		Rs. 3550		Rs. 3550
4.	Hostel fee (Rent etc.)		Managed by Students		Managed by Students
5.	Laboratory fee		NA		NA
6.	Library fee		Nil		Nil
7.	Any other		Security – Rs 5000 (refundable)		Security – Rs 5000 (refundable)
Total Fee			Rs 55858 + Rs 5000 Ref.		Rs 55858 + Rs 5000 Ref.

Source of income & expenditure during the last year

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government	Nil	Salary of Full-Time Faculty	32.2
2.	State Government	Nil	Salary for Visiting/Adjunct faculty	5.5
3.	University Grants Commission	Nil	Salary of Non-Teaching Staff	9.5
4.	Other Central/State Govt. Bodies	Nil	Library	9.65
5.	Private Trust	Nil	Computer Centre	6.32
6.	Donations	Nil	Equipments Labs and Workshops	3.5
7.	Student Fees	106.07	Building	20.8
8.	Internal Revenue Generation	Nil	Others (please specify)	4.0
9.	Others (please specify)	Nil		
Total		106.07		

- **Semester Wise Fee Schedule.**
- **One Fee Waiver.**
- **No Scholarship Offered.**
- **Criteria of Fee Waiver: Economic Background and War Widow.**
- **24000 Per Annum per student.**

IX. ADMISSION

- Date for acceptance by the candidate (time given should in no case be less than 15 days)
- Last Date for closing of admission As per University Schedule
- Starting of the Academic session. University Calendar followed
- The waiting list should be activated only on the expiry of date of main list. Being Done.
- The policy of refund of the fee, in case of withdrawal, should be clearly notified. Genuine Cases Attended As per AICTE Guidelines.

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

- **Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.**
Admission Test (UPSEE / MAT / CAT) and based on Merit.
- **Mention the minimum level of acceptance, if any.**
CET Merit Based, Management Quota after counseling and 60% marks.
- **Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.**
Generally 50% (Along with UPSEE Rank or Valid MAT / CAT Score) and not below that as quality is priority.
- **Display marks scored in Test etc. and in aggregate for all candidates who were admitted.**
It's big list and can be forwarded later if desired.

Item No I - XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to XII-XV.

XII. APPLICATION FORM

- **Downloadable application form, with online submission possibilities.**

XIII. LIST OF APPLICANTS

- **List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.**

List available on UPSEE 09 website.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- **Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)**

As per University guidelines.

- **Score of the individual candidates admitted arranged in order of merit.**

The merit is fixed for the following categories as per existing norms:-

- (a) General
- (b) OBC
- (c) SC/ST
- (d) NRI
- (e) Extra Ordinary Meritorious Students

- **List of candidates who have been offered admission.**

Available on UPSEE 09 website

- **Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.**

No waiting list is being maintained. However preference is given to meritorious students of all categories above after the admissions of students reporting after UPSEE.

- **List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.**

Nil

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

- Number of Library books/Titles/Journals available
For MBA Programme

Number of Books:	7388
Number of Titles:	487
Journals	
National:	37
International:	4

- **List of online National/International Journals subscribed.**

- 1 Brand Management
- 2 Management Research
- 3 Marketing Management
- 4 Services Marketing
- 5 Supply Chain Management
- 6 Applied Finance
- 7 Managerial Economics
- 8 Intellectual Property rights
- 9 Organizational Behaviors
- 10 Business Strategy
- 11 Harvard Business Review
- 12 Marketing Management (USA)
- 13 Human Resource Planning
- 14 Journal of Accountancy
- 15 International Journal of Management
- 16 World Bank Economic review
- 17 Finance India
- 18 Management Review (Banglore)
- 19 Indian Management
- 20 Vision (Gurgaon)
- 21 Vikalpa (Academic)
- 22 Productivity Journal
- 23 Journal of Management Research (J2044)
- 24 Endeavour (A Journal of Meerut Management Association)
- 25 Management Accountant
- 26 Social Action
- 27 The Journal of Entrepreneurship
- 28 The Asian Economic Review
- 29 Decision
- 30 The Indian Economic Journal
- 31 ASCI Journal of Management

➤ E-Library facilities

No

LABORATORY: N. A.

WORKSHOP: N. A.

- Attached as Enclosure-
- Curricula and syllabi for each of the programmes as approved by the University.
Formally followed.
- Academic Calendar of the University
Formally followed as sent by the University.
- Academic Time Table

Planned for every week/month including internal tests based on the Calendar of the University.

- Teaching Load of each Faculty.
12-18 Hrs in a Week , however University norms kept in mind for all categories of teachers.
- Internal Continuous Evaluation System and place
Classrooms and need based, generally fortnightly
- Students' assessment of Faculty, System in place.
Based on Internal and Semester Tests as well as Tutorial In charge Teachers.

For each Post Graduate programme give the following:

- i. Title of the programme – Being Included in the Website of the Institute
- ii. Curricula and Syllabi - do
- iii. Faculty Profile - do

- Brief Profile of each Faculty.

Attached as enclosure –

Laboratory facilities exclusive to the PG programme

N.A.

Special Purpose.

- Software, all design tools in case.
- Academic Calendar and Framework.
- Research focus
List of typical research projects.
- Industry Linkage
- Publications (if any) out of research in last three years out of masters projects.
- Placement Status
- Admission Procedure
- Fee Structure
- Hostel Facilities
- Contact address of co-ordinator of the PG programme
Name: This may vary from time to time
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Telephone: 0121-2622672, 0121-2622673
Fax: 0121-2622672
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